



**Illinois State Police
Firearms Services Bureau
FOID Appeal Requirements
Intellectually or Developmentally Disabled**

If your FOID card has been revoked or your application denied due to you being identified as an intellectually disabled or developmentally disabled person, you may appeal the decision to the Firearms Services Bureau (FSB) of the Illinois State Police. You are NOT required to appeal at this time. Your appeal will NOT be reviewed until all of the following documentation is submitted.

The following documentation is required for an appeal:

1. **Revoked FOID card (if applicable)** must be surrendered and Firearm Disposition Record form documenting the transfer of firearms in your possession must be presented to the local law enforcement agency where you reside.
 2. **Notarized signed and dated, statement in your own words that contains the following:**
 - a. Details and circumstances regarding your designation as developmentally disabled or intellectually disabled.
 - b. Statement regarding your current mental status and condition.
 3. **Request for Investigation Form, signed and dated.**
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(The following must be sent *directly* to the ISP from those in possession of the documents.)

4. **A letter from a doctor that explains your intellectual disability or developmental disability or lack thereof, and the letter must also specifically address your suitability for possessing or carrying firearms.**
 5. **At least two current (within 45 days of ISP's receipt), notarized, signed and dated letters from adults who are aware of the circumstances regarding the denial or revocation of your FOID card that states:**
 - a. His/her full name, date of birth, and relationship to you;
 - b. His/her opinion of your current mental condition and risk of dangerousness to yourself or others; and
 - c. His/her opinion as to whether your possession of a firearm would be contrary to the public interest.
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It is the applicant's responsibility to provide for the above documents to be provided to the ISP. Submission of the above documents does not guarantee the granting of relief, but is required to begin the review process. Incomplete or inadequate documentation may delay processing or result in the denial of your request. Depending on the information received, and to ensure compliance with state and federal laws, additional information not named herein may be required. All documents must contain your full name and date of birth, and must be sent *from the source directly* to:

**Illinois State Police
Firearms Services Bureau – ATTN: APPEALS
801 South Seventh Street Suite 400-M
Springfield, Illinois 62703-2487**